

**INSTRUCTIONS for STaC #: ST1906030 (sanction #)  
June 3rd – 9th 2019**

**Director: Nancy Strachan: 905-510-3998 or: [nancy.strachan@acbl.org](mailto:nancy.strachan@acbl.org)**

Hi all, I will be the director of this STaC; here are the instructions for preparing and sending your results along with general rules for this event. PLEASE comply specifically to matters that are highlighted, underlined or in **bold** characters: they are **IMPORTANT** so that results can be treated in the best efficient way at my end of the line.

- 1) Download the hand records from: <http://www.acbl.org/tournament-calendar/stac/> after registering.
- 2) Hand records for dealing machines are posted in dup, bri, bre, ber, dlm formats, same for PDF files if you any problems, call me or email me.
- 3) Overalls will be awarded across the entire field for a same event. The "5 tables rule" will apply (5 tables minimum to be eligible for Overall awards). Results are NOT scored across the field.
- 4) Each club **must** report its results within 24 hours from the end of the game.  
**MOST IMPORTANT:** here is **HOW** and **WHERE** to send **results**:
  - a) Backup game file by using "BACKUP" command; it will show as an .ACM (morning), .ACA (aft.) or .ACE (evening). PLEASE do NOT send any other extension file than these 3.
  - b) Attach the file to your email which **MUST** be sent with these **3 infos** on: TITLE, SUBJECT, RE: or whatever else you have as a heading of the email...
    - 1) **Session #**: from 01 to 21 and correct code of your game; **Ex.: 0601**
    - 2) **Club name** or abbreviate if really too long,
    - 3) **phone #** of sender or director, or manager, (**name of person that ran the game**)

**\*\*\* Here is a perfect example of an email title:**

**0601, Deep Finesse bridge club, 905-510-3998. Nancy Strachan.**

This will save me HOURS of searching and /or indexing or reopening the right file, and **PLEASE** do not put anything else on the title (unless it is a correction). **If you hold a NON-STaC section(s) PLEASE put it in your text below in BOLD letters, which letter(s) section is or are IN the STaC.**

**THEN send the file to: [nancy.strachan@acbl.org](mailto:nancy.strachan@acbl.org)**

- 5) Club games not reported within the 24 hour time limit may be scored, ranked and issued sectional (silver) masterpoints as: sectional rated side game and will not be included in overall awards.
- 6) **Directors:** if under **17 tables**, **playing directors and their partners are now eligible for overall awards or rankings, and maintain eligibility for section awards.**  
**Games over 17 tables must be run by Non-playing directors.**
- 7) All games have to be stratified by **average of players**. Open games submitted with the wrong strats or without averaging players by masterpoints will be re-stratified. **Please try to submit the file with the right strats.**

**Game Setup**

Set up game as usual until you get to event rating.

Choose Option (9), sub-option (1) for Sectional Tournaments at Clubs.  
Select three strata – average of both players.  
Choose the status (1) Championship rating.  
Select (1) as the number of played sessions (Except for a 2 session Swiss).  
Enter Masterpoint limits (see strats below).  
Select (Y) for Multi-site event.  
Enter tournament data: Sanction = **ST1906030**;  
**Event Code (see below)**

**Stratification will be standardized as follows:**

Open games	A: 1500+	B = 500 - 1500	C = 0 – 500
999er pairs	A: up to 1000	B = 300 – 500	C = 0 – 300
749er pairs	A: up to 750	B = 200 – 500	C = 0 – 200
499er or NLM pairs	A: up to 500	B = 100 – 200	C = 0 - 100
299er pairs	A: up to 300	B = 100 - 200	C = 0 – 100

**Event Codes**

Your event codes consist of four digits, the 2-digit session # (shown by XX below, from 01 to 21, 01=Mon Morn, 02= Mon P.M., 03= Mon eve. And so on...) followed by a 2-digit code for the game type(underlined):

XX01 - Open Pairs (Unl./1500/500)

XX02 – 0-199 Pairs game

XX03 - 299er pairs (300/200/100)

XX05 - 499er and NLM pairs (500/200/100)

XX07 - 749er pairs (750/500/200)

XX10 - 1000er pairs (1000/500/200)

XXTT- Any Teams game (SWISS event)

XX99 - Any pairs game not listed above (will be assigned an appropriate code upon reception.)

**For example:**

0301 - Monday Evening (session 2) open game

1202 - Thursday Evening (session 12) invitational game (private clubs: golf, curling, etc...)

16TT - Saturday Morning (session 16) Swiss Team game

0899 - A Wednesday Afternoon game limited to players with less than 100 points\*

**8) You MUST tell me whenever a game has been cancelled**, since everyone will be waiting

for a result that will never come. Final scores get posted **only** when all results are in, so...

**As soon as your sessions for the STaC week are concluded please proceed as follows for payment:**

**THE AMOUNT payable is \$7.00 PER TABLE**

1) **Make checks for amount due to the name of:**  
**District 4 ACBL** (*indicate where from : name and club#*)

2) **Mail checks to :**

**Patricia Civale Treasurer**  
**145 Chesterfield-Crosswicks Rd**  
**Chesterfield NJ 08515**

