

# Pre-Tournament Checklist for Online Events

1.

Create an account on Bridge Base Online (BBO) at [bridgbase.com](http://bridgbase.com).

2.

Ensure your ACBL member number is added to your BBO account.

3.

Complete and post a convention card to your BBO profile.

4.

Ensure you have enough **BBO\$** in your account. (Purchase via computer to avoid additional fees from the mobile app.)

5.

Ask your partner to also complete steps 1-4.

6.

Review the [FAQ](#).

7.

Review the [BBO tutorial videos](#).

8.

Practice in a daily game on BBO.

9.

Register for the specific game two hours before the event. Partner must also be online.

10.

Be online with your partner on the BBO site and ready to play at least 10 minutes before game start time.

Finally, remember to have fun and practice [good ethics](#)!