

TERMS	CODIFICATION CHAPTER/SECTION	DOCUMENT TEXT	ACTION TAKEN / REQUESTED
<u>POLICY CHANGES</u>			
<i>Delete all references to non-electronic voting for the position of Regional Director--to be reviewed</i>	<i>Throughout the Codification</i>		<i>At the request of the Director of Elections and Governance Chair-- Board approval requested</i>
<i>Truncation of the voting period for the positions of Regional Director and Advisory Counsel Representative</i>	<i>Throughout Chapter D</i>	<i>Adjust the dates currently stated to comply with this.</i>	<i>All voting for these positions will henceforth be solely electronic, 30 days is no longer needed. Request Board approval to change duration of voting period from 30 days to 14.</i>
<i>Recombine Parts 1 and 2 of the Codification</i>			<i>Much easier to search--already completed on a trial basis--Board approval requested to post the recombined version on the website</i>
<i>Delete all appendix content at the end of each chapter in the Codification; include links to each appendix at the end (or in the appropriate section) of each chapter AND</i>	<i>Throughout the Codification</i>		<i>Already started--allows easier and more orderly searching for content-- Board approval requested</i>
<i>Create a "major appendix" at the end of the final chapter in the Codification; this appendix will contain a Table of Contents for all appendices in sequence order</i>	<i>Collated from throughout the Codification</i>	<i>All appendices, numbered by Chapter</i>	<i>To be completed on a trial basis-- Board approval requested</i>

Content of this chapter already deleted in its entirety per Item 222-GV01	Chapter 4A, Section 4	Protocols and policies to guide communication among Board members, among Board members and Management (including the Executive Director) and staff, and with ACBL Members are outlined in the ACBL Board Member Resource Handbook. (NOTE: Add hyperlink at future specified date.)	Proposed new wording--Board approval requested
<u>No need for such a stringent limit</u>	<u>Chapter 3D, Section 2</u>	<u>2.2.1 The biographical summary may not exceed one letter-size page 150 words . Any summary that exceeds 150 words one letter-size page may be truncated.</u>	<u>150 words was an arbitrary restriction.</u>

TYPOS, MINOR EDITS, UPDATED

LINDA DUNN	Chapter 2B/ 4.9.2	Compliance Officer: Linda Dunn, Esq., c/o ACBL, 6575 Windchase Blvd., Horn Lake, MS 38637, (O) 662-253-3182, linda.dunn@acbl.org	Update this information
IN-HOUSE COUNSEL	Chapter 3C/1.3	Whenever the ACBL successfully defends a legal action instituted by a member or any other person, and In-House-Counsel determines that the litigation was from the beginning without substantial merit, ACBL shall consider all remedies available to it, including, but not limited to, the institution of an action for wrongful use of legal process.	Substitute just the word "Counsel"
	Chapter 3E/2.2	In-House Counsel shall provide a written report on the status of pending litigation to the ACBL Advisory Council and will attend its meetings when practical.	Accept change.

IN-HOUSE COUNSEL	Chapter 4A/3.3	In House Counsel, if available, and a member or members of ACBL management designated by the ACBL President will count the ballots. The vote count will be announced.	Entire subsection to be deleted if Board votes to accept elimination of non-electronic voting for RD position
	Chapter 4A/4.3.2	Email sent to Board of Directors members, In House Counsel and/or the Advisory Council chair will be considered confidential if marked as confidential by the sender.	Accept change.
	Chapter 4A/4.4.5	Information that is sent to the Board of Directors that is not of a business nature should also be sent to In House Counsel and the Chair of the Advisory Council.	Delete in its entirety.

IN-HOUSE COUNSEL	Chapter 4C/3.7.1	<p>No motion or proposed amendments to motions may be substantively changed — presenting a new concept that is different — from the presentation in the Journal. However, an amendment that is not in conflict with the spirit of the original motion submitted, and yet still relevant to it, is in order. If there is any question whether or not a change is substantive, the ACBL President, <u>or</u> chair of the appropriate committee, and In-House Counsel will make the determination as to whether or not a revised motion or proposed amendment is, in fact, a new concept that would require a new motion to be submitted to the Journal at a subsequent meeting.</p>	Accept changes.
	Chapter 4D/2.4	<p>The effectiveness of committees may be improved if reports to be made to the full Board (i.e., Executive Director, In-House counsel, and Treasurer) are heard before committee meetings commence, as these reports may impact on discussion.</p>	Delete in its entirety.

IN-HOUSE COUNSEL

Appendix 2B (ED Succession Plan)

Responsibilities of the Search Committee:

- Approve a timeline for the recruitment and selection process.
 - Approve recruitment materials and information.
 - Inform ACBL's constituency of the position opening and selection process.
 - Approve an advertising plan for the position in appropriate media.
 - Contact key members of the community by letter or phone.
 - Post an announcement on the ACBL website to members explaining the selection process.
 - Coordinate mailing of information to interested applicants.
 - Determine an overall interview and selection process.
 - Determine a process for screening applications and resumes.
 - Receive and screen applicant applications and resumes.
 - Develop a format for the interviews, including interview questions.
 - Arrange and conduct first round interviews with candidates.
 - Conduct reference checks of selected candidates.
 - Conduct second round interviews as needed.
 - Recommend a candidate for approval to the ACBL Board of Directors.
 - Communicate the hiring decision by letter to all candidates.
 - Recommend terms of the employment to the Board.
- In-House Counsel drafts the Agreement with direction from the Search Committee Chair.

Accept change.

IN-HOUSE COUNSEL

<p>Appendix 4A-1/II A NABCs</p>	<p>The President's suite should be open to Board members, the Chair of the Advisory Council Board of Governors, and the Executive Director and the In-House Counsel between sessions and after each evening session. During Board meetings it should be open after meetings and later in the evening, as practicable. The President decides what special guests and parties to hold in his suite. Board members are always included, but the President may limit guests or even close one or two nights (except to Board members, the Chair of the Advisory Council Board of Governors, and the Executive Director and the In-House Counsel). There are many functions at each NABC. ACBL management makes up a calendar for the two-week period which includes the President's special parties and distributes the list to the President, other Board members, the Executive Director, and the Chair of the Board of Governors Advisory Council and the In-House Counsel.</p>	<p>BOG to AC is already completed-- accept deletions of In-House Counsel.</p>
<p>Chapter 1J/4.4</p>	<p>All Juniors receiving a subsidy shall be held to the ACBL Youth Protection and Abuse Prevention Policy and Code of Conduct developed by ACBL management and In-House Counsel.</p>	<p>Accept change.</p>

	Chapter 8G/2.2.7	Appeals shall be reviewed and approved by In-House Counsel and ACBL management before they can be published on the website.	Accept change.
IN-HOUSE COUNSEL	Chapter 2B/ 4.5	Compliance Officer - The ACBL's Compliance Officer is responsible for investigating and resolving all reported complaints and allegations concerning violations and shall advise the Audit Committee (and, at his/her discretion, the Executive Director). In conducting such investigations, the Compliance Officer shall, where appropriate, seek the assistance of the Human Resources Manager or other ACBL personnel. The Compliance Officer has direct access to the Audit Committee of the Board of Directors and is required to report to the Audit Committee at each regular Board meeting on compliance activity. The ACBL's Compliance Officer is named by the Executive Director . the In-House Counsel of the ACBL.	Update with change and accept deletion

COMPLIANCE OFFICER	Chapter 4A/8.4.1	<p>Board members shall annually complete, sign and submit a conflict of interest (COI) statement to the designated ACBL staff secretary of the League (or its Compliance Officer) identifying any contracts or transactions in which they have an actual or potential financial or non-financial interest that constitutes, or gives the appearance of constituting, a conflict of interest. Any such contract or transaction that arises after the submission of the COI statement must be brought by the Board member to the attention of chair of the Audit Committee, as it arises, and the Audit Committee shall address the documentation and resolution as set forth in section 8.5.2 below.</p>	Accept change.
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COMPLIANCE OFFICER	Chapter 4A/8.5.1	<p>The League (or its Compliance Officer) designated ACBL staff Secretary of the League must provide a copy of all completed COI statements to the chair of the Audit Committee or, if there is no Audit Committee, to the President. The Compliance Officer will review the COI statements and determine whether any Board member has a financial or non-financial interest, or possible financial or non-financial interest, that constitutes, or gives the appearance of constituting, a conflict of interest and report the results of such review to the Audit Committee in writing.</p>	<p>See above for comment about Secretary of the League. Our Bylaws require an Audit Committee, so there must be one.</p>
	Chapter 4A/8.5.2	<p>If a financial or non-financial interest is determined to exist, the Compliance Officer will discuss it with the Audit Committee and the Audit Committee will document the existence and resolution of the conflict in the minutes of the meeting in which such conflict was discussed or voted upon.</p>	<p>Better process</p>

BOG/BOARD OF GOVERNORS	Table of Contents/Chapter 3E	Chapter III – Administration (A. and B. found in Part 2) C. Legal Issues D. Elections E. Board of Governors	Board of Governors changed to Advisory Council
	Chapter 4B/Section 2	This policy pertains to Board members and Chair of the Board of Governors for ACBL meetings or functions. The ACBL will reimburse the following expenses:	Board of Governors changed to Advisory Council
	Chapter 4B/2.7	Request for Reimbursement. Reimbursement requests by ACBL Board members and the Chair of the Board of Governors will be submitted to ACBL within 30 days of the completion of the tournament at which the expense occurred. Failure to do this will incur a penalty of 1/2 of the trimester stipend payable prior to the next Board of Directors meeting. Reimbursement requests must include a copy of air ticket(s) showing name, dates of travel and price and paid hotel bill if reimbursement is requested for hotel stay. Receipts are also required for any individual expenditure equal to or greater than \$75.	Board of Governors changed to Advisory Council

BOG/BOARD OF GOVERNORS

Chapter 4B/4.1	The President of the ACBL, each member of the Board of Directors, and the Chair of the Board of Governors will receive an amount of \$1,000 three times per year to reflect travel to Region, District and Unit events, telephone expenses, mailings and miscellaneous office business expenses connected with their office as a member of the Board of Directors or Chair of the Advisory Council.	Board of Governors changed to Advisory Council. Also, change "office" to "business."
Chapter 4B/ Section 6 Title	Section 6 – Board of Directors Attendance at Board of Governors Meeting	Board of Governors changed to Advisory Council, but see immediately below
Chapter 4B/6.1	ACBL Board members wishing reimbursement for the additional nights of hotel and per diem that are paid for attending the Board of Governors meeting may not play in any bridge event that will or may preclude their attendance at any part of the Board of Governors meeting.	This is an outdated regulation and should be deleted. Board approval to delete is required.
Appendix 4-A1	III. ACBL Board of Governors	Changed Board of Governors to Advisory Council

BOG/BOARD OF GOVERNORS

Appendix 4-A1/A NABCs	<p>The President's suite should be open to Board members, the Chair of the Board of Governors, the Executive Director and the In-House Counsel between sessions and after each evening session. During Board meetings it should be open after meetings and later in the evening, as practicable. The President decides what special guests and parties to hold in his suite. Board members are always included, but the President may limit guests or even close one or two nights (except to Board members, the Chair of the Board of Governors, the Executive Director and the In-House Counsel). There are many functions at each NABC. ACBL management makes up a calendar for the two week period which includes the President's special parties and distributes the list to the President, other Board members, the Executive Director, <u>and</u> the Chair of the Board of Governors and the In-House Counsel.</p>	<p>Board of Governors changed to Advisory Council. However, the rest is not needed in the Codification. This appendix should be reviewed in its entirety .</p>
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BOG/BOARD OF GOVERNORS	Appendix 4-A1/III	<p>III. ACBL Board of Governors</p> <p>The President reports to the Board of Governors on the activities of the Board of Directors at each NABC. It is important that Board actions be presented in a positive light and supported by the President.</p> <p>The President represents all members and should be very sensitive in hearing the views expressed by the Board of Governors. Concerns which have not yet captured the attention of the Board members are often first aired by the Board of Governors.</p>	Board of Governors changed to Advisory Council in both instances, but the rest is gratuitous and should be deleted.
	Chapter 8A/1.1.1	The District organization will select a Tournament Chair three years prior to the NABC. The chair may not be a member of the ACBL Board of Directors or the Board of Governors Chair. (Effective April 1, 2018)	Board of Governors changed to Advisory Council
	Chapter 8C/2.1.7	Chairman of the Board of Governors	Board of Governors changed to Advisory Council

ACBL HANDBOOK	Chapter 1H/ 2.7	The ACBL Handbook of Rules and Regulations should show the current list and a short description about the trophy.	Delete all references to the ACBL Handbook; ensure content is referenced elsewhere as needed.
	Chapter 4A/2.5.1	ACBL management has the right to cancel or suspend a club game sanction for cause upon 30 days' notice to the club manager. Any one of the following shall constitute "cause" for cancellation or suspension: operation of a club out of compliance with ACBL regulations; unsuitable club venue; and/or the discriminatory practices in the ACBL Handbook of Rules and Regulations.	
	Chapter 13C/1.1	See the Handbook for Bridge Appeals Committees (ACBL Handbook's Appendix B) on the ACBL website.	
	Chapter 1F/1.1.1	1.1.1 See the Code of Disciplinary Regulations (CDR) and the Unit and District Disciplinary Procedures (located in Chapter 11 of the Handbook of Rules and Regulations) on the ACBL website (acbl.org/cdr).	

	Chapter 1F/1.2	1.2 The Code of Disciplinary Regulations, the ACBL Handbook of Rules and Regulations and Handbook for Bridge Appeals Committees are available on the ACBL website and should be made available to any person who is appointed chair of a disciplinary committee or a bridge appeals committee.	
BAZE TROPHY	Chapter 1H/3.5	3.5 Grant Baze Senior Knockout Team Trophy 3.5.1 A sterling silver trophy presented to the ACBL in the fall of 2010 will be named in honor of Grant Baze and will be awarded to the winners of the Senior KO Teams. This event has been discontinued from the NABC Schedule of Events. 3.5.2 This The Grant Baze Senior Knockout Team Trophy will be is maintained in the ACBL Bridge Museum.	Accept changes--rewording reflects current practice.
BULLETIN CONTENT	Chapter 2D	2.2 Each issue of the Bulletin shall include a section devoted to new members.	Change "members" to "players"--mis-characterization of intended audience