**--CONSTITUTION TEMPLATE--**

**CONSTITUTION OF [*name of organization*]**

**[*COLLEGE/UNIVERSITY NAME*]**

Article I. Name of Organization: The name of this organization shall be [*name of organization, followed by acronym if applicable*]*.*

Article II. Statement of Purpose: The purpose of [*organization* name] is to grow and promote the game of bridge on [*college/university* name]’s campus. [*insert organization* name] members will participate in bridge education and competition opportunities made available by the American Contract Bridge League.

Article III. Membership:

**Section 1.** Eligibility for membership or appointed or elected student officer positions shall not be limited on the basis of race, religion, national origin, ethnicity, color, age, gender, gender identity/expression, marital status, veteran status, citizenship, sexual orientation, or disability. The organization shall have no rules or policies that discriminate on the basis of race, religion, national origin, ethnicity, color, age, gender, gender identity/expression, marital status, veteran status, citizenship, sexual orientation, or disability.

 **Section 2.** Membership in the organization shall be open to all those regularly enrolled [*college/university name*] students who are interested in membership. Each regular member has equal rights and privileges.

 **Section 3.** Membership in the organization shall be open to individuals who are not [*college/university name*] students (e.g., faculty, staff, community members, students at other colleges, etc.). Such members have all membership privileges except for the right to vote or hold office.

**Section 4**. For the organization to be recognized by [*college/university name*] a minimum of [*number*] students who [*specific college/university requirements*] need to be regular members.

**Section 5**. Members [*shall or shall not*] be required to pay dues as voted by the membership. [*cost of membership dues, if applicable*]

Article IV. Officers:

**Section 1.** The elected officers of the Executive Board shall be the President, Vice President, Treasurer, Secretary, Publicity Chair [*etc*].

**Section 2.** Qualifications necessary to hold office in this organization are as follows:

To be eligible for and to hold office, candidates must meet the requirements of [*college/university name*] policy on minimum academic qualifications for student office holders for major and minor student office representatives.

All student representatives must be matriculated at the university, maintaining a minimum overall, on-campus cumulative 2.0 grade point average (GPA) at all times, and a 2.0 GPA in every semester while in office, and in the semester prior to running for office, and not be on probation of any kind.

 [*any other requirements*]

Article V. Meetings:

**Section 1.** Regular meetings shall be scheduled at least bi-monthly during the academic year.

**Section 2.** Special meetings may be called by the President or a member. All members must be given a minimum of 48 hours notice, weekends and holidays excluded, prior to the meeting time.

**Section 3.** Business cannot be conducted unless quorum of the membership is present.

Article VI. Succession of Officers:

**Section 1.** In the event of permanent incapacitation, resignation, or removal from office, the line of temporary succession shall be as follows: President, Vice President, Treasurer, Secretary, Publicity Chair, [*etc*].

**Section 2.** Upon the vacancy of any office, a new candidate will be elected at the next regular meeting or at a special meeting.

Article VII. Finance:

 Section 1:

Article VIII. Hazing Prohibition:This organization shall prohibit all members and officers from engaging in hazing or committing any act that injures, degrades or disgraces any fellow student.

Article IX. Method to Amend and Renew the Constitution:

**Section 1.** Proposed constitutional amendments made by a member shall be presented to the organization, in writing, one meeting before it may be voted upon.

**Section 2.** Approval by two-thirds of the voting members present at a regular meeting shall pass a proposed amendment.

**Section 3.** Approval by the University is needed to change the constitution. **(required)**