



American Contract  
Bridge League

## Youth Protection and Abuse Prevention Reporting Procedures

Submit written incident report (Attachment A) to:

**Human Resources Manager**

6575 Windchase Blvd.  
Horn Lake MS 38637  
662-253-3108  
HR@acbl.org

and

**Peter Rank, Esq.**

**ACBL Compliance Officer**  
501 East Avenida Granada  
Palm Springs CA 92254  
prank@ranklaw.net

or

**Tournament Director**



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Child's Name: \_\_\_\_\_

Date of Allegation: \_\_\_\_\_

Director-in-Charge or TD Reported to: \_\_\_\_\_

Reported to HR Manager or Compliance Officer:  Yes  No

If so, which person was incident reported to: \_\_\_\_\_

Incident Reported: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name, address and contact number of employee/Member involved:

\_\_\_\_\_

\_\_\_\_\_

Witness in the investigation, name/contact information:

\_\_\_\_\_

\_\_\_\_\_

Who will coordinate the investigation, name/contact information:

\_\_\_\_\_

\_\_\_\_\_

Was 911 or law enforcement called:  Yes  No

Was parent or guardian notified:  Yes  No

Was a report made to the state and child protective services:  Yes  No



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Was employee/player/Member removed from any further contact:       Yes       No

Was an investigation conducted by ACBL or tournament sponsor:       Yes       No

Who conducted investigation, name/contact information:

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Was disciplinary action taken against employee/player/Member:       Yes       No

Results of investigation: \_\_\_\_\_

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Attachment A