

Uploading Club Game Results: Instructions



Players may access club results online at:

<http://www.acbl.org/>

**Official Guide prepared by staff of the American Contract Bridge League,
with input from the Board Technology Committee**

Revised January 2012

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1 System Requirements

The Internet interface is easy to use. Here's a list of what you need:

- A computer running a relatively recent version of the Microsoft Windows operating system.
- A connection to the Internet—the higher the speed the better.
- A relatively recent Internet browser. The **Sample Screens** in this documentation will come up in a variety of contemporary Internet browsers, including (but not limited to) Microsoft Internet Explorer, Mozilla Firefox, Google Chrome, Microsoft Avant, and so forth.

2 Upload Results Files

2.1 Create Result File using ACBLscore

Once you have completed score entry of your game, you will be able to generate a results file that can be posted to the ACBL website. The command to do this is LRECA or LR for short. This command will generate results that you can print, view on screen, or save as HTML file. It is important that you use the default ACBLscore naming protocol in your game files. Using a different naming format will cause the results file you generate to not be in the correct name format to upload to the ACBL website.

2.1.1 Windows Version:

In Game File,

- Press "F11"
- Type "LR"
- Press "Enter"
- **If you are uploading Result(ACBLscore file) only , select “HTML file” (Figure 2.1.1.a)**

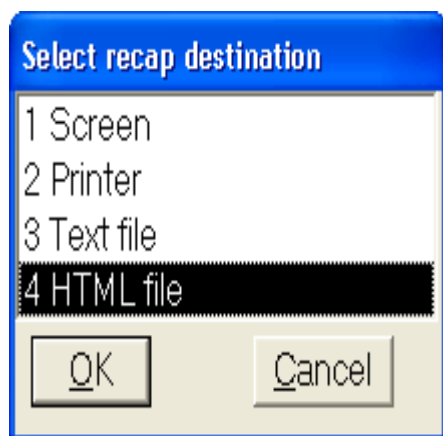


Figure 2.1.1.a

- **If you are uploading Results and Hand Record and/or Contract file, Select "Text File" (Figure 3.1.1.a.)**

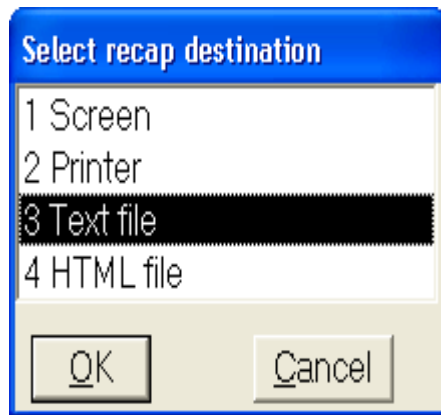


Figure 2.1.1.b.

- The next screen (Figure 2.1.1.c) is going to ask where you want to save the file you are creating.

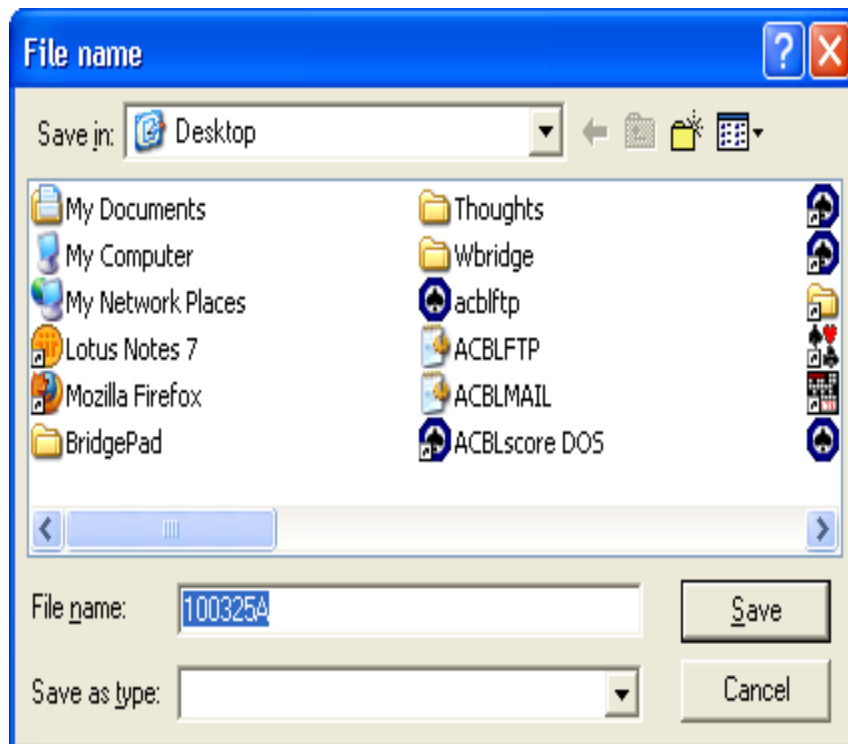


Figure 2.1.1.c

➤ **Select Recap Option:**

- If you are uploading **Results (ACBLScore) file only**, select the option you want (Option #4 short press + recap is recommended) and click OK (Figure 2.1.1.d)

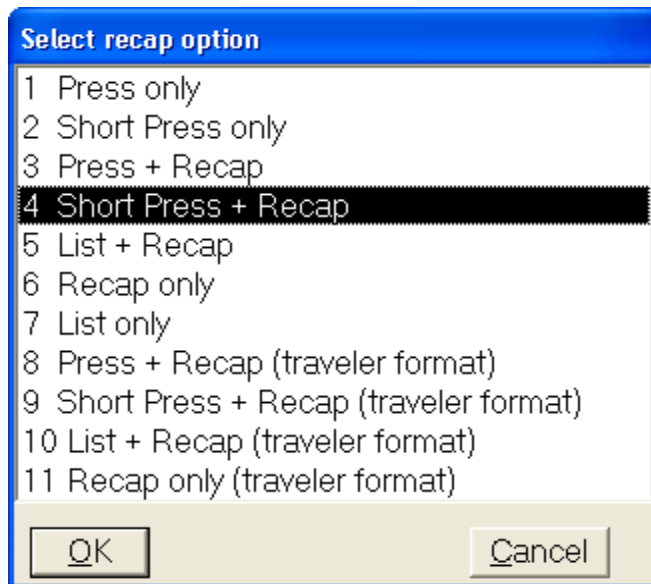


Figure 2.1.1.d

- If you are uploading **Results and Hand records and/or contract file** select the Recap Option (**Option # 10 List + Recap traveler format is required**) and hit Enter (Figure 2.1.1.e).

Note: If your file does not contain Traveler Score data, result file will not be posted on club results website.

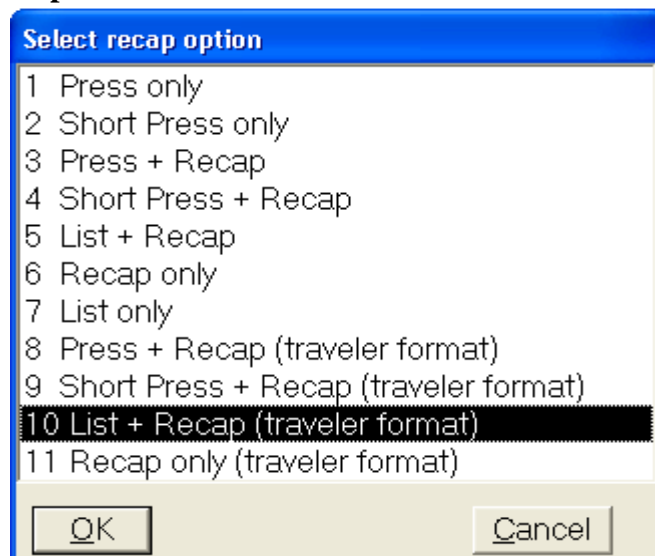


Figure 2.1.1.e.

- The final screen, Figure 2.1.1.f, asks for the report width. This screen details the number of characters across that ACBLscore recommends for displaying the information from the game file. Just use the number provided. Changing the number can result in the file looking irregular.

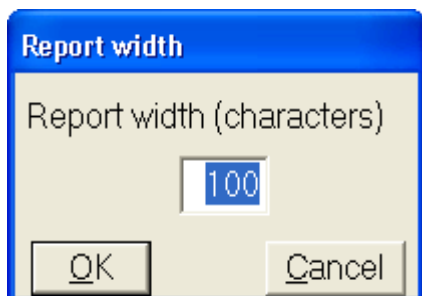


Figure 2.1.1.f.

2.1.2 DOS Version:

At "COMMAND" line, in the game you wish to upload,

- Type "LR" and press Enter
- **If you are uploading Results (ACBLscore file) only**, Select option #4 HTML file. (Figure 2.1.2.a)

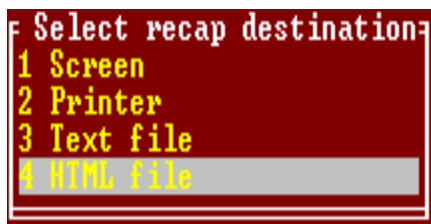


Figure 2.1.2.a

- **If you are uploading Results and hand records and/or contract file**, select "Text file" - option #3. (Figure 3.1.2.a.)



Figure 2.1.2.b.

- The next screen, Figure 2.1.2.c, is going to ask where you want to save the file you are creating. In the DOS version, this will require that you type in an alternative location if you have not used one previously.

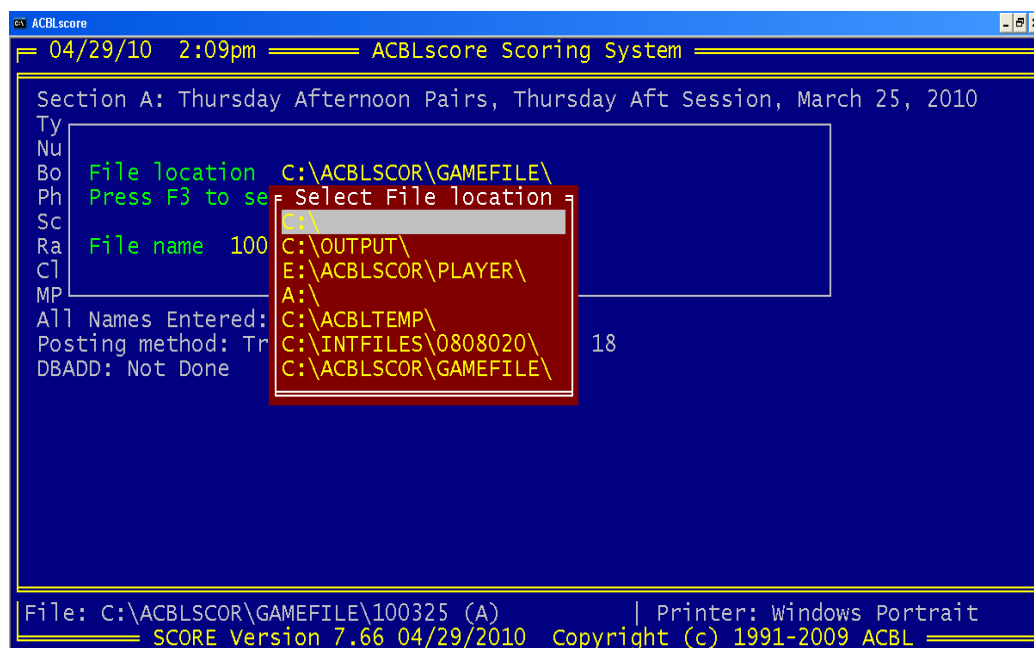


Figure 2.1.2.c.

- Press Enter - until you get "RECAP OPTION" screen.
- **Select Recap Option**
 - If you are uploading **Results (ACBLscore file) only** select the Recap option you want (Option #4 short press + recap is recommended) and Press "Enter"

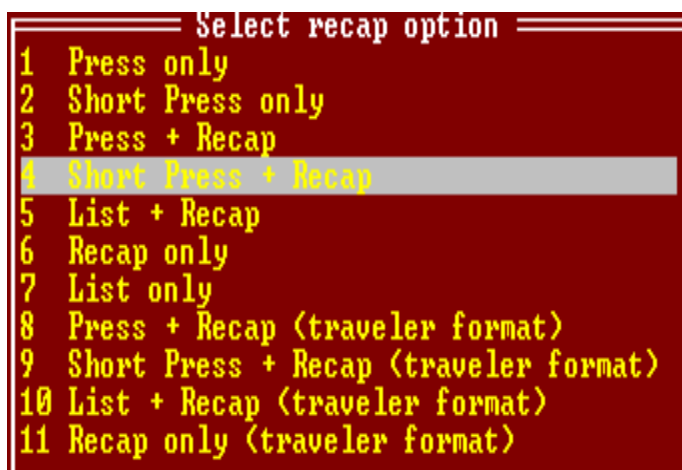


Figure 2.1.2.d.

- If you are uploading **Results and Hand record or contract file**, select the Recap Option **(Option # 10 List + Recap traveler format is required)** and hit Enter (Figure 2.1.2.e).

Note: If your file does not contain Traveler Score data, result file will not be posted on club results website.

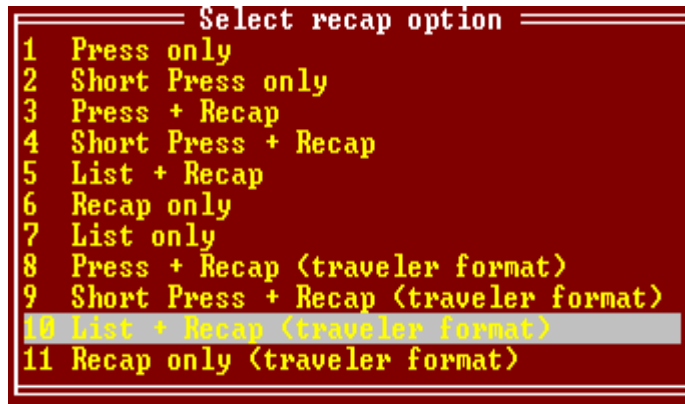


Figure 2.1.2.e.

- The final screen, Figure 3.1.2.f, asks for the report width. This screen details the number of characters across that ACBLscore recommends for displaying the information from the game file. Just use the number provided. Changing the number can result in the file looking irregular.



Figure 2.1.2.f.

That completes the results file creation process. The file will now be saved at the location you selected using the default ACBLscore naming pattern that will be accepted by the Club Results website.

2.2 How to Upload Files

2.2.1 Web Address to upload your result files

Go to the following web address: <http://clubresults.acbl.org/manager/index.php> to upload your result files (Figuer 2.2.1.a).

Sample Screen, Figure 2.2.1.a. Basic login screen



Club Results - Manager Login

Sign in

UserName

Password

[Forgot your password ?](#)

Figure 2.2.1.a.

Please add this login page, Figure 2.2.1.a, to your **Favorites**. For your convenience, use this link when uploading result files in the future.

2.2.2 Login Information

Enter your Username and Password in the login screen and click the Submit button (Figure 2.2.2.a).

Sample Screen, Enter login information.



Club Results - Manager Login

Sign in

UserName

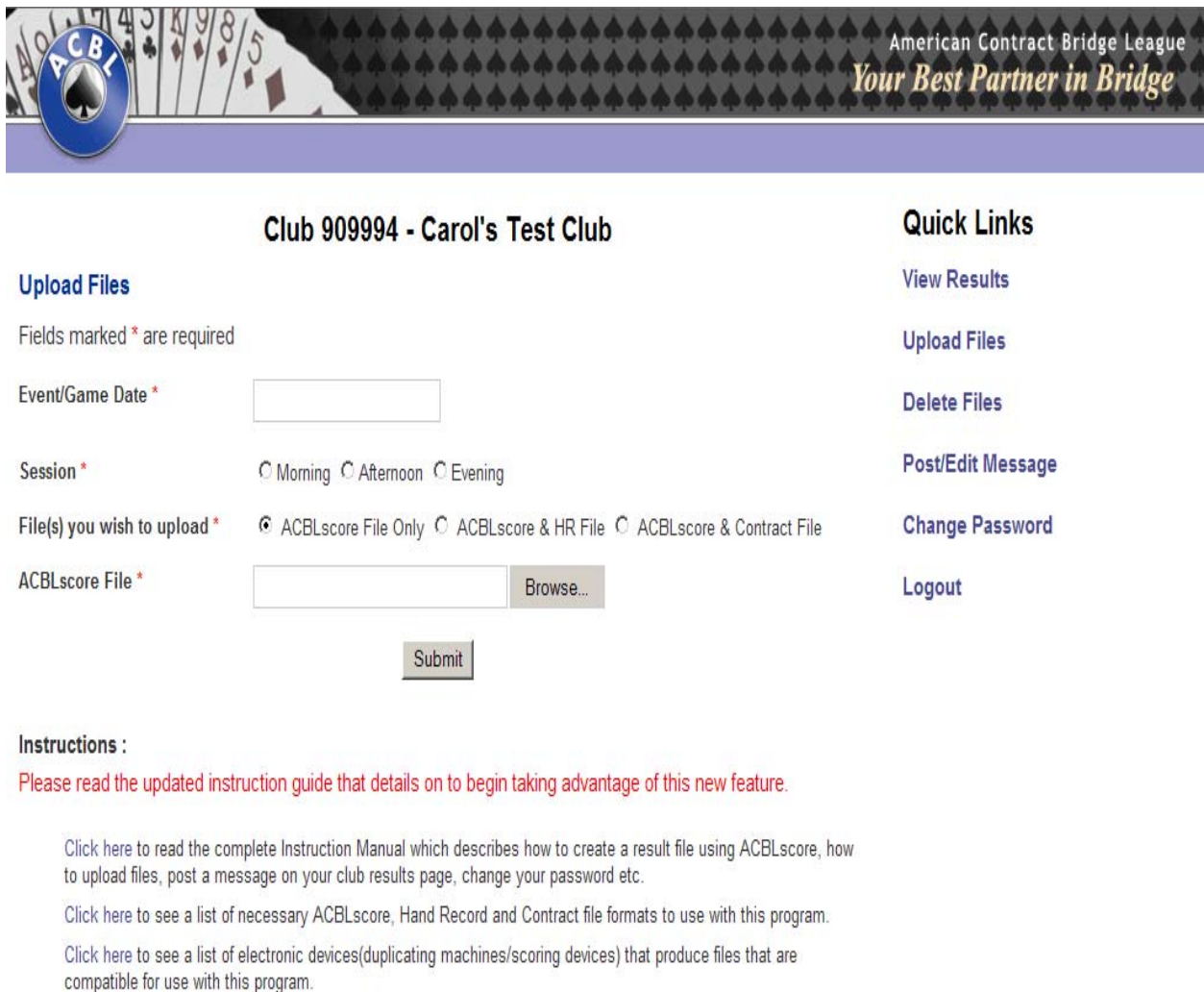
Password

[Forgot your password ?](#)

Figure 2.2.2.a.

2.2.3 Upload Process

2.2.3.1 Sample Upload Screen (Figure 2.2.3.1.a)



The screenshot shows the ACBL upload interface. At the top is a banner with the ACBL logo and the text "American Contract Bridge League Your Best Partner in Bridge". Below the banner, the club name "Club 909994 - Carol's Test Club" is displayed. The main section is titled "Upload Files" and includes a note: "Fields marked * are required". The form contains the following fields and options:

- Event/Game Date ***: A text input field.
- Session ***: Radio buttons for ☐ Morning, ☐ Afternoon, and ☐ Evening.
- File(s) you wish to upload ***: Radio buttons for ☒ ACBLscore File Only, ☐ ACBLscore & HR File, and ☐ ACBLscore & Contract File.
- ACBLscore File ***: A text input field with a "Browse..." button next to it.

A "Submit" button is located at the bottom of the form. To the right of the form is a "Quick Links" sidebar with the following links: [View Results](#), [Upload Files](#), [Delete Files](#), [Post/Edit Message](#), [Change Password](#), and [Logout](#).

Instructions :

Please read the updated instruction guide that details on to begin taking advantage of this new feature.

[Click here to read the complete Instruction Manual which describes how to create a result file using ACBLscore, how to upload files, post a message on your club results page, change your password etc.](#)

[Click here to see a list of necessary ACBLscore, Hand Record and Contract file formats to use with this program.](#)

[Click here to see a list of electronic devices\(duplicating machines/scoring devices\) that produce files that are compatible for use with this program.](#)

Figure 2.2.3.1.a.

2.2.3.2 Step by Step Instruction to upload files

- i. Click on Event Date field and a calendar pops up; select the date of the game result you wish to upload.

Club 909994 - Carol's Test Club

Upload Files

Fields marked * are required

Event/Game Date *

Session *

File(s) you wish to upload *

ACBLScore File *

January 2012

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

☐ & HR File
 ☐ ACBLScore & Contract File

[Browse...](#)

Instructions :

Please read the updated instruction guide that details on to begin taking advantage of this new feature.

[Click here to read the complete Instruction Manual which describes how to create a result file using ACBLScore, how to upload files, post a message on your club results page, change your password etc.](#)

[Click here to see a list of necessary ACBLScore, Hand Record and Contract file formats to use with this program.](#)

[Click here to see a list of electronic devices\(duplicating machines/scoring devices\) that produce files that are compatible for use with this program.](#)

Quick Links

[View Results](#)

[Upload Files](#)

[Delete Files](#)

[Post/Edit Message](#)

[Change Password](#)

[Logout](#)

Figure 2.2.3.2.a.

- ii. Select **Session** (Morning, Afternoon and Evening sessions) of the game result by clicking on radio buttons.

Club 909994 - Carol's Test Club

Upload Files

Fields marked * are required

Event/Game Date *

Session *

File(s) to upload *

Result (ACBLScore) File *

☐ Morning
 ☐ Afternoon
 ☐ Evening

☒ Results Only
 ☐ Results & Hand Records
 ☐ Results & Contract

[Browse...](#)

[Submit](#)

Instructions :

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[Click here to read the complete Instruction Manual which describes how to create a result file using ACBLScore, how to upload files, post a message on your club results page, change your password etc.](#)

[Click here to see a list of necessary ACBLScore, Hand Record and Contract file formats to use with this program.](#)

[Click here to see a list of electronic devices\(duplicating machines/scoring devices\) that produce files that are compatible for use with this program.](#)

Quick Links

[View Results](#)

[Upload Files](#)

[Delete Files](#)

[Post/Edit Message](#)

[Change Password](#)

[Logout](#)

iii. Select **“Files to upload”**

- Results only: This option will allow you to upload only Results (ACBLscore) file. (See **Step iv** for more details)
- Results and Hand record: This option will allow you to upload Result(ACBLscore game file), Hand record and/or contract file (See **Step v** for more details)
- Results and Contract: This option will allow you to upload Results(ACBLscore file and Contract file.(See **Step vi** for more details)

iv. **Results only**, please follow below steps:

- Click on “Browse” beside the **Result file**.
- Change the “Look-in” Path to your “Save in Location” used.
- Select the game result file you want to upload and click “open”.
- Make sure you are uploading the File with the right file type/format and right filename.
- Acceptable file format for the ACBLscore file is a HTML document. Please find instructions in the Section 2.1 of this manual.

v. **Results and Hand Record**, please follow below steps:

Result file (required)

- Click on “Browse” beside the **Result file**.
- Change the “Look-in” Path to your “Save in Location” used.
- Select the game result file you want to upload and click “open”.
- Make sure you are uploading the File with the right file type/format and right filename format.
- Acceptable file type format for the ACBLscore file is a TXT document. Please find the instructions in the section 2.1 of this manual.

Hand Record file (required),

- Click on “Browse” beside the **Hand Record file**.
- Change the “Look-in” Path to the “Save in Location” used.
- Select the game result file you want to upload and click “open”.
- Make sure you are uploading the File with the right file type/format and right filename.
- Acceptable file type formats for the hand records are PBN (Portable Bridge Notation), LIN (Bridge Base), DUP, DLM (Duplimate).
- We do not provide any instructions on how to create the hand records; you may have to contact your software provider for any help regarding the software

Contract file (optional),

- Click on “Browse” beside the **Contract file**.
- Change the “Look-in” Path to the “Save in Location” used.
- Select the game result file you want to upload and click “open”.
- Make sure you are uploading the File with the right file type/format and right filename.
- Acceptable file type formats for the Contract file is BWS

We do not provide any instructions on how to create the contract files; you may have to contact your software provider for assistance.

vi. **Results and Contract file**, please follow below steps:

Result file (required)

- Click on “Browse” beside the **Result file**.
- Change the “Look-in” Path to your “Save in Location” used.
- Select the game result file you want to upload and click “open”.
- Make sure you are uploading the File with the right file type/format and right filename format.
- Acceptable file type format for the ACBLscore file is a TXT document. Please find the instructions in the section 2.1 of this manual.

Contract file (required),

- Click on “Browse” beside the **Contract file**.
- Change the “Look-in” Path to the “Save in Location” used.
- Select the game result file you want to upload and click “open”.
- Make sure you are uploading the File with the right file type/format and right filename.
- Acceptable file type formats for the Contract file is BWS
- We do not provide any instructions on how to create the contract files; you may have to contact your software provider for assistance.

vii. Once the result files has been selected click Submit.

viii. If any of the required fields are missing, you will see a message with the fields that require attention.

ix. If the file is not with the right file type or filename is not in the required format, you will see messages describing the problem.

x. If the file was not uploaded successfully, you will receive a message describing the problem. If you continue to experience problems please contact

the ACBL Club Game Results Administrator by email at **clubresults@acbl.org**. In the email message please copy/paste the error message you received.

xi. If your result file has been uploaded successfully you will receive a message saying **"Your file has been uploaded successfully."**

3 Post a Message on Club Results Page

- i. To post a message click on "Post/Edit Message" on the right side menu (Figure 3.i),

Sample Screen, Figure 3.i. Post Message sample

Club 909994 - Carol's Test Club

Upload Files

Fields marked * are required

Event/Game Date *

Session * ☐ Morning ☐ Afternoon ☐ Evening

File(s) you wish to upload * ☒ ACBLscore File Only ☐ ACBLscore & HR File ☐ ACBLscore & Contract File

ACBLscore File *

Quick Links

[View Results](#)

[Upload Files](#)

[Delete Files](#)

[Post/Edit Message](#)

[Change Password](#)

[Logout](#)

Instructions :

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[Click here to read the complete Instruction Manual which describes how to create a result file using ACBLscore, how to upload files, post a message on your club results page, change your password etc.](#)

[Click here to see a list of necessary ACBLscore, Hand Record and Contract file formats to use with this program.](#)

[Click here to see a list of electronic devices\(duplicating machines/scoring devices\) that produce files that are compatible for use with this program.](#)


Figure 3.i.

- ii. Type your message in the "Message Box" and then click "Submit".

Note: Your message should not exceed 500 characters.

Sample Screen, Figure 3.ii.

Post sample message **"Games cancelled on 02/09/2010 due to snow"**.



American Contract Bridge League
Your Best Partner in Bridge

Club 909994 - Carol's Test Club

Message


Games Cancelled on 02/02/2012 due to snow.

Quick Links

- [View Results](#)
- [Upload Files](#)
- [Delete Files](#)
- [Post/Edit Message](#)
- [Change Password](#)
- [Logout](#)

Figure 3.ii.

- iii. If your message has been posted successfully, you will receive a message saying "Your Message has been updated. [Click here](#) to view the message on the club results page". (Figure 4.iii.)



American Contract Bridge League
Your Best Partner in Bridge

Club 909994 - Carol's Test Club

Your Message has been updated.

[Click here to view the message on the club results page.](#)

Quick Links

- [View Results](#)
- [Upload Files](#)
- [Delete Files](#)
- [Post/Edit Message](#)
- [Change Password](#)
- [Logout](#)

Figure 3.iii.

- iv. To view the message on club results page click on "Click here" link (See Figure 3.iv)

Sample Screen, Figure 3.iv – Message posted on club results page.



Carol's Test Club Results

[Link to ACBL Home Page](#)

If a game result is not available, perhaps that particular result file has not yet been uploaded to the website by your Club Manager. Please contact your club manager.

Message from Club Manager:

Games cancelled on 02/09/2010 due to snow.

Please select Month & Year

[Go Back](#)

February 2010

Daily Results for the month of February 2010

February	Morning	Afternoon	Evening
1	-	-	-
2	-	-	-
3	-	-	-
4	-	-	-
5	-	-	-
6	-	-	-
7	-	-	-
8	-	-	-
9	-	-	-
10	-	-	-
11	-	-	-
12	-	-	-

Figure 3.iv.

- v. To edit the message which was already posted, click on “Post/Edit Message” button. Type in your new message in the “Message Box” and click “Submit”.
- vi. To remove the message, Click on “Post/Edit Message” and delete the message/text from the “Message Box” and click “Submit”.
- vii. If you continue to experience problems please contact the ACBL Club Game Results Administrator by email at clubresults@acbl.org. In the email message please copy/paste the error message you received.

4 Change Password

- i. To change your Password, click on the “change password” button, after your successful login.

Sample Screen, Figure 4.i. Change Password screen.

Club 909994 - Carol's Test Club

Quick Links

- [View Results](#)
- [Upload Files](#)
- [Delete Files](#)
- [Post/Edit Message](#)
- [Change Password](#)
- [Logout](#)

Upload Files

Fields marked * are required

Event/Game Date *

Session * ☐ Morning ☐ Afternoon ☐ Evening

File(s) you wish to upload * ☒ ACBLscore File Only ☐ ACBLscore & HR File ☐ ACBLscore & Contract File

ACBLscore File *

Instructions :

Please read the updated instruction guide that details on to begin taking advantage of this new feature.

[Click here to read the complete Instruction Manual which describes how to create a result file using ACBLscore, how to upload files, post a message on your club results page, change your password etc.](#)


[Click here to see a list of necessary ACBLscore, Hand Record and Contract file formats to use with this program.](#)

[Click here to see a list of electronic devices\(duplicating machines/scoring devices\) that produce files that are compatible for use with this program.](#)

Figure 4.i.

- ii. Type in your old password, type in your new password, and confirm your new password. Then click the “change” button.

Sample Screen Figure 4.ii. Change Password screen, continued.



American Contract Bridge League
Your Best Partner in Bridge

Change your password

Old Password :

New Password :

Confirm Password :

Quick Links

- [View Results](#)
- [Upload Files](#)
- [Delete Files](#)
- [Post/Edit Message](#)
- [Change Password](#)
- [Logout](#)

Figure 4.ii.

- iii. If your password has been changed, you will receive a message saying **"You have successfully changed your password. Login with your new password."**
- iv. If you continue to experience problems please contact the ACBL Club Game Results Administrator by email at **clubresults@acbl.org**. In the email message please copy/paste the error message you received.

5 Delete Files

- i. To delete file click on “Delete Files” link on right side menu

Sample Screen, Figure 5.i .

Club 909994 - Carol's Test Club

Upload Files

Fields marked * are required

Event/Game Date *

Session * ☐ Morning ☐ Afternoon ☐ Evening

File(s) you wish to upload * ☒ ACBLscore File Only ☐ ACBLscore & HR File ☐ ACBLscore & Contract File

ACBLscore File *

Quick Links

[View Results](#)

[Upload Files](#)

[Delete Files](#)

[Post/Edit Message](#)

[Change Password](#)

[Logout](#)

Instructions :

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[Click here](#) to see a list of necessary ACBLscore, Hand Record and Contract file formats to use with this program.

[Click here](#) to see a list of electronic devices(duplicating machines/scoring devices) that produce files that are compatible for use with this program.

- ii. Select Month and Year and click “Go”.

Sample Screen



American Contract Bridge League
Your Best Partner in Bridge

Search Files

Please select Month and Year and click "Go" to delete files.

Month and Year *

Quick Links

- [View Results](#)
- [Upload Files](#)
- [Delete Files](#)
- [Post/Edit Message](#)
- [Change Password](#)
- [Logout](#)

- iii. Select the file(s) you wish to delete by checking the check box for the day and click "Delete" button.



Results for January, 2012

Result Files

Date (MM/DD/YY)	Session	ACBLScore Files	Hand Records	Contract Files	Final Results	Delete
01-01-12	E	120101E.TXT	120101E.DUP	120101E.BWS	120101E.HTM	<input checked="" type="checkbox"/>
01-03-12	M	120103M.TXT	120103M.PBN	120103M.BWS	120103M.HTM	<input type="checkbox"/>
01-05-12	E	120105E.TXT	120105E.PBN	120105E.BWS	120105E.HTM	<input checked="" type="checkbox"/>
01-06-12	A	120106A.TXT	120106A.DUP	120106A.BWS	-	<input type="checkbox"/>
01-10-12	M	120110M.TXT	120110M.DUP	120110M.BWS	120110M.HTM	<input checked="" type="checkbox"/>
01-11-12	E	120111E.TXT	-	120111E.BWS	-	<input type="checkbox"/>
01-12-12	A	120112A.TXT	120112A.PBN	120112A.BWS	-	<input type="checkbox"/>
01-12-12	E	-	-	-	120112E.HTM	<input type="checkbox"/>
01-15-12	E	120115E.TXT	-	120115E.BWS	120115E.HTM	<input type="checkbox"/>
01-17-12	A	120117A.TXT	-	120117A.BWS	-	<input type="checkbox"/>
01-17-12	E	120117E.TXT	-	120117E.BWS	-	<input type="checkbox"/>
01-18-12	M	120118M.TXT	120118M.PBN	120118M.BWS	120118M.HTM	<input type="checkbox"/>
01-19-12	E	120119E.TXT	-	120119E.BWS	-	<input type="checkbox"/>
01-26-12	A	120126A.TXT	-	120126A.BWS	120126A.HTM	<input type="checkbox"/>
01-26-12	E	120126E.TXT	120126E.PBN	120126E.BWS	120126E.HTM	<input type="checkbox"/>
01-26-12	M	-	-	-	120126M.HTM	<input type="checkbox"/>

Delete Files

Quick Links

[View Results](#)

[Upload Files](#)

[Delete Files](#)

[Post/Edit Message](#)

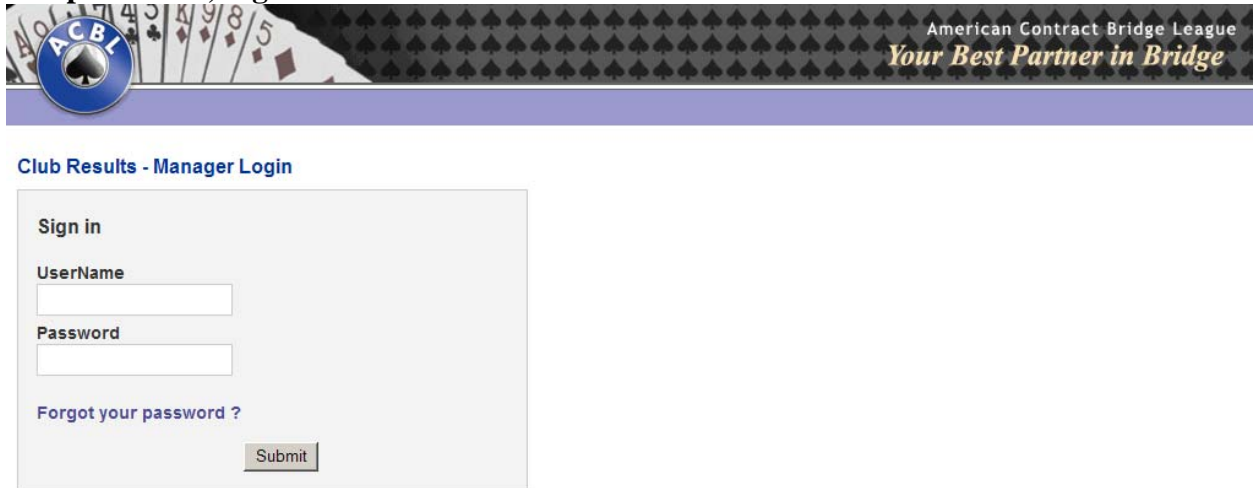
[Change Password](#)

[Logout](#)

6 *Forgot your password?*

Go to the following web address: <http://clubresults.acbl.org/manager/index.php>
(Figure 6.i).

Sample Screen, Figure 6.i.



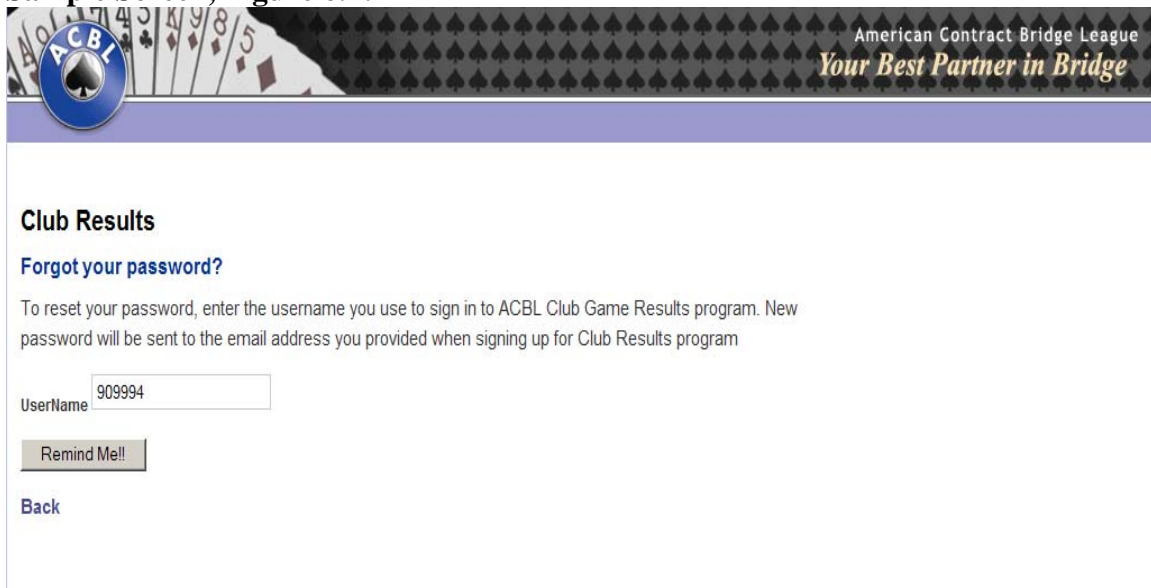
The screenshot shows the top of the ACBL website with a banner featuring a spade card and the text "American Contract Bridge League" and "Your Best Partner in Bridge". Below the banner is a purple header bar. The main content area is titled "Club Results - Manager Login". It contains a "Sign in" section with two input fields: "UserName" and "Password". Below these fields is a link that says "Forgot your password ?" and a "Submit" button.

Figure 6.i.

Click on “Forgot your password?” link. Enter your Username and click “Remind Me” button. (Figure 6.ii)

A new password will be sent to the email address you provided when signing up for club results program.

Sample Screen, Figure 6.ii.



The screenshot shows the same ACBL website banner and header as Figure 6.i. Below the header bar, the main content area is titled "Club Results". It features a link "Forgot your password?". Below this link is a paragraph of text: "To reset your password, enter the username you use to sign in to ACBL Club Game Results program. New password will be sent to the email address you provided when signing up for Club Results program". Below the text is a "UserName" input field containing the text "909994". Below the input field is a "Remind Me!!" button. At the bottom of the form is a "Back" link.